



Essendon Keilor College

ESSENDON KEILOR COLLEGE

YEAR 10

2019 ORIENTATION PROGRAM

10th December – 14th December

286 Buckley Street, Essendon

Phone 9319 1300

ORIENTATION PROGRAM FOR YEAR 10, 2019

You must attend all sessions on your personal timetable.

Times for Monday	Monday 10 th November	Times for Tues - Fri	Tuesday 11 th Friday 14 th
9.00	Assembly Library		
9.00 – 10.36	Welcome: Ms Nugent (Campus Principal) Vass Forms : Ms Coutts (VCE Co-ordinator) School Policy: Mr McInerney (Assistant Principal) Arrangements for rest of day: Mr McDonald (Year 10 Co-ordinator) Amazing Race: Mr Szewczuk	9.05 – 10.37	Period 1 and 2
Recess			
11.00 – 11.30	All students Library with School Nurse.	11.04 -12.36	Period 3 and 4
11.30 – 12.36	Students divided into 4 groups Rm 22, 21, 29 and Lib. Ms Muldoon will come and collect each group to visit house.		
Lunch	BBQ		
1.28 – 2.15	Library : Mr Kingham	1.28 – 3.00	Period 5 and 6
2.15 – 3.00	Complete Safe at work: Rm 22, 21, 29 and Lib		

- **Bring your personal timetable and your Orientation booklet to school each day.**
- **You must attend all sessions on your personal timetable.**
- Classpad Calculators are required at all Maths orientation classes.
- The **second-hand book sale** is in Room 13 on **Tuesday 11th of December**. Books run out quickly so be early to purchase.
- Lockers are re-allocated at the start of 2019.

The uniform shop will be open on Tuesday the 11th of December at lunchtime (near room 9).

YEAR 10 GENERAL ORIENTATION INFORMATION

Term 1 Wednesday, January 30th – Friday, 5th April

Term 2 Monday, April 23rd - Friday, June 28th

Term 3 Monday, July 15th - Friday, September 20st

Term 4 Monday, October 7th – December 6th

First day for students 2019- Start with an assembly in Gym

Year 10: Tuesday, January 30th. Assembly at 8.45 am followed by classes

Diaries

A College diary will be provided for each student at the start of 2019.

Lockers

Lockers will be assigned on the first day, please bring a lock.

Uniform

Students are expected to be in full uniform from Day 1, 2019. Students should buy required uniform during orientation or at Noone Imagewear 543 Keilor Rd, Niddrie. See attached sheet for prices and details.

Booklist and Second Hand Books

Booklist orders can be handed in at the General Office or submitted online by Friday 14th December. The English novels, which should be read during the holidays, they should already be ordered now. They will be delivered to school on 6th December.

In January, orders should be collected from **this campus**, 286 Buckley Street, Essendon: Friday 18th January 11.00am – 5.00pm,

Alternatively, students may purchase books from a bookseller of their own choice. Some second-hand books will be available from Room 13 during Orientation - see attached sheet. Note: stocks are limited.

Subject Timetable for 2019

Personalized subject timetables will be distributed first day of Term 1 2018.

Please note: Your 2019 timetable will be similar as your Orientation Program timetable. The teachers taking your Orientation classes will be your 2019 teachers.

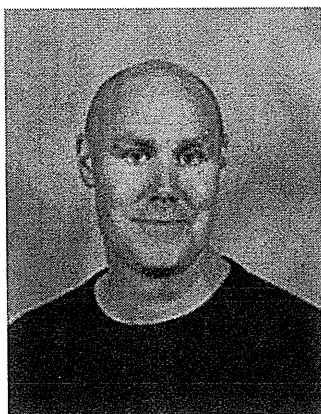
ID Photographs for Library Cards

Library cards will be issued early term 1 2019 (after school photographs). Replacement cards cost \$10.

Meet our Principals and Coordinators



Ms Nugent
Campus Principal



Mr Mc Inerney
Campus Assistant
Principal



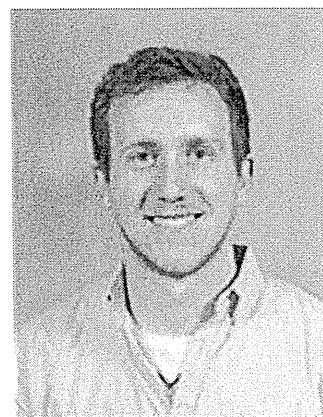
Ms Travers
Campus Coordinator
Year 12 Coordinator



Ms Coutts
VCE Coordinator



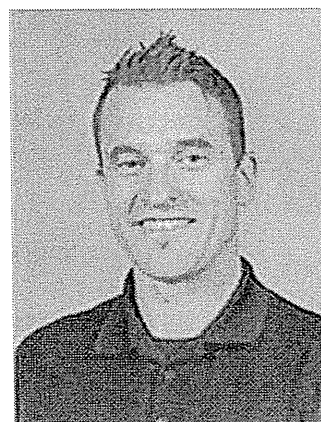
Ms Muldoon
SWC



Jarrod McDonald
Year 10 Coordinator



Ms Rose
Year 11 Coordinator



Mr Kingham
Careers and Pathways

ESSENDON CAMPUS UNIFORM

Uniform Purchase during Orientation

Uniform can be purchased at the Essendon Campus on the dates and times indicated below. Uniform is sold from the alcove near the McCracken Street entrance to the quadrangle.

Payment can be made by cash, eftpos, credit card or cheque made payable to Noone Imagewear.

Year 10: Tuesday 11th December: 12.36pm – 1.25pm

Uniform Purchase in January 2019

Uniform can be purchased directly from Noone Imagewear, 543 Keilor Road, Niddrie.
Trading hours: Monday to Friday: 8.30 am - 5.30 pm and Saturday 9.00am - 1.00pm

During the Year

Essendon Campus: Tuesdays 12.36pm – 1.25pm

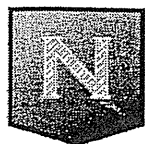
All students must wear identifiable college clothing in line with College Policy. All students are expected to wear the College uniform in a manner that reflects pride in the College.

Uniform must:

- Be clean
- In good condition
- Appropriate fitted

If a student is at school out of uniform, one of the following practices will be appropriate:

- The parent will be contacted and the student will be sent home to return only when in full school uniform.
- In an emergency parents may write a note of explanation asking that an exemption be granted for that day. Students will be provided with a uniform pass for the day.
- Where there is a longer term difficulty, the school will consult with parents to find a solution.



NOONE
BEST IN CLASS SINCE 1947

OFFICIAL UNIFORM
SUPPLIER TO



PRICE LIST VALID TO 30TH JUNE 2019

Essendon Keilor College

UNIFORM		UNIFORM	
Soft Shell Jacket All Sizes	\$ 72.95	Soft Shell Jacket All Sizes	\$ 72.95
Polar Fleece Full Zip Jacket All Sizes	\$ 59.50	Polar Fleece Full Zip Jacket All Sizes	\$ 59.50
Pullover (Navy V Neck, with logo) 85 – 90 – 95 100 – 105 – 110 115 – 120 – 125	\$ 90.95 \$ 97.95 \$103.95	Pullover (Navy V Neck, with logo) 85 – 90 – 95 100 – 105 – 110 115 – 120 – 125	\$ 90.95 \$ 97.95 \$103.95
Summer Dress (Navy/Green/Red Pin Stripe, white Collar & Cuffs) 8 – 10 – 12 14 – 16 – 18 20 – 22 – 24	\$ 79.00 \$ 81.50 \$ 84.50	Shirts (Striped Collar attached over shirt with logo) Short Sleeve Long Sleeve	\$ 35.95 \$ 37.95
Winter/Summer Skirt (Navy/Green/Red Pin Stripe) All Sizes Long Winter Skirt	\$ 81.50 \$122.50	Shorts (Navy, Elastic Waist, Draw String, Long Leg) Youths (Sizes 8 – 18) Adult Sizes	\$ 39.95 \$ 41.50
Blouse S/S (White Blouse square cut, poly/rayon, logo on collar) All Sizes	\$ 39.50	Trousers (Navy Imported, 2 Pleat Tailored Trousers) Youth Adult	\$51.95 \$52.95
Blouse L/S (White Blouse square cut, long sleeves poly/rayon, logo on collar) All Sizes	\$ 41.95	NAME LABELS Pre-ordered Garment Labels (Sew or Iron on) per 50 units	\$ 23.00
Shorts (Navy, Elastic Waist, Draw String, Long Leg) Youths Adults	\$ 39.95 \$ 41.50	SPORTS UNIFORM	
Slacks (Navy Straight leg Girls Slacks) All Sizes	\$ 59.95	Rugby Top (with logo) All Sizes	\$ 88.50
Socks 3Pk (White Anklets) Knee Hi (White) 2 Pkt Sport Socks – 3 Pkt	\$ 13.95 \$ 12.95 \$ 15.95	New Sports Polo Top (Navy/Teal micromesh with logo) All Sizes New Sports Shorts (Navy, Microfibre with Teal Panel & White Logo) All Sizes Tracksuit Pants (Navy, Microfibre with zip) All Sizes Baseball Cap (mesh cap with school logo) Sports Socks 3pk	\$ 43.95 \$ 34.50 \$ 59.95 \$ 12.50 \$15.95

Trading Hours

Monday to Friday 8.30am till 5.30pm, Saturday 9am till 1pm
543 Keilor Road, Niddrie
Phone: 9379 5037
Email: niddrie@noone.com.au

Senior Campus Trading Hours

Tuesday 12.40pm - 1.30pm

All Prices are subject to change without notice

ESSENDON CAMPUS UNIFORM POLICY

The clothing that the students are required to wear at school has been designed to:

- Enable the students to be identified as belonging to the College*
- Enhance the image of the school*
- Be comfortable and attractive*
- Allow participation of all students in all activities*
- Be economical and of good quality*
- Contribute to the sense of pride in belonging to the College*

All students are expected to wear the College uniform in a manner that reflects pride in the College. Amongst other things this means that:

- *uniform will be clean*
- *in a state of good repair*
- *appropriately fitted*
- *worn without non-uniform garments being visible*

THE GARMENTS OF UNIFORM

Uniform is available from the official supplier. No other styles or brands will be permitted.

Boys and Girls

- | | |
|-------------------------|--|
| Pants and slacks: | Plain Navy blue |
| Shirt: | White with College logo |
| Woollen Jumper: | Navy blue with College logo |
| Jacket: | College Soft Shell Jacket |
| Shorts: | Plain navy blue (boys only) |
| Shoes: | All black, plain. Fully enclosed supportive lace up leather shoe (must be a shoe, not a boot) |
| Socks: | Plain white |
| Scarves:
(Head/Neck) | Plain white or navy |



Girls

- | | |
|---------|--|
| Dress: | Official College dress – knee length |
| Skirt: | Official College skirt – knee length |
| Blouse: | White, short sleeved with College logo |
| Tights: | Navy blue or black |

Physical Education

- | | |
|--------------|---------------------------------------|
| Polo Shirt: | Official College shirt |
| Shorts: | Official College shorts |
| Track Pants: | Official College pants |
| Rugby Top: | Official College top |
| Shoes: | Supportive runners, non-marking soles |
| Socks: | White |
| Sports Cap: | Navy blue with logo |

Essendon Campus Students

Full College uniform must be worn by all students

An Essendon Campus polar fleece jacket is an additional item of clothing that can be purchased from the uniform supplier

College Sports Teams

College sports teams will wear the College P.E. uniform.

Compulsory Physical and Sport Education

All students must change into the Physical Education uniform for practical classes and back into their College uniform at the completion of the class.

Excursions and Special Occasions

The degree to which students will be expected to wear school uniform will depend on the nature of the occasion and the activities involved. Staff will determine the requirements in consultation with the Campus Principal and parents will be informed. It is the expectation the wearing of full school uniform will be the norm.

ESSENDON KEILOR COLLEGE



YEAR 10 SECOND HAND BOOKS AVAILABLE in 2018 for 2019

The second hand book sale is an initiative of the College to assist parents in the purchase of the required text books at a reduced price.

The College purchases the second hand books from current students at approx. 40% of the retail price and sells them at approx. 60% of the retail price.

All profits from the second hand book sale go to Student Welfare at each campus.

YEAR 10

SELL PRICE

ENGLISH

City - Roy	\$	12.00
Night (Penguin) P/B	\$	14.00

MATHEMATICS - GENERAL

Cambridge Essential Maths GOLD AC Yr10 Greenwood et al 2E (Must be the Victorian Curriculum Edition)	\$	42.00
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SCIENCE

Pearson Science 10 SB/EB 2 Ed	\$	24.00
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JAPANESE

Kookoo Seikatsu Textbook 1 Japanese 2E Keido Aitchison (Unless retaining for Years 11 & 12)	\$	43.00
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Attendance Policy

Policy

Students must attend a minimum of 90% of scheduled class time for each unit. Students who do not attend at least 90% of the classes for a Unit will receive an N for that Unit.

Illness – parent/guardian contact required. (Via phone/email/written note)

Class time needs to be redeemed on return to School.

Medical certificates are required for missed School days. Medical Certificates must be issued by the doctor on the first day of the absence and back dated medical certificates will not be accepted unless extenuating circumstances. The medical certificate does not approve the absence, but allows the student to complete missed work upon returning to school. Ongoing medical issues are required to be communicated to the Level Coordinator

Lateness to class. A student who is late to class may be permitted to enter the class but the late arrival may count as an absence after a certain period.

Removal from class. If a student is required to leave a class for misbehaviour or another breach of the College Code of Conduct, this will be recorded as an absence from class. If students are asked to leave they must go to the front office immediately and will be placed into a senior class. A Reconnect meeting will take place after school in the Library with the Student sent out and the teacher who exited them from class.

Students may be sent home from school to change if the correct uniform is not worn. This will count as an absence.

Attendance can be monitored on compass by

- Log on to compass
- Click on Profile (attendance, schedule, Reports)
- Attendance Tab
- Summary Tab (Outlines daily attendance summaries)

When a student fails to meet attendance requirements over a number of subjects they will be required to appear before a Panel to review the situation.

Proposed Satisfactory Completion Policy

Year 10

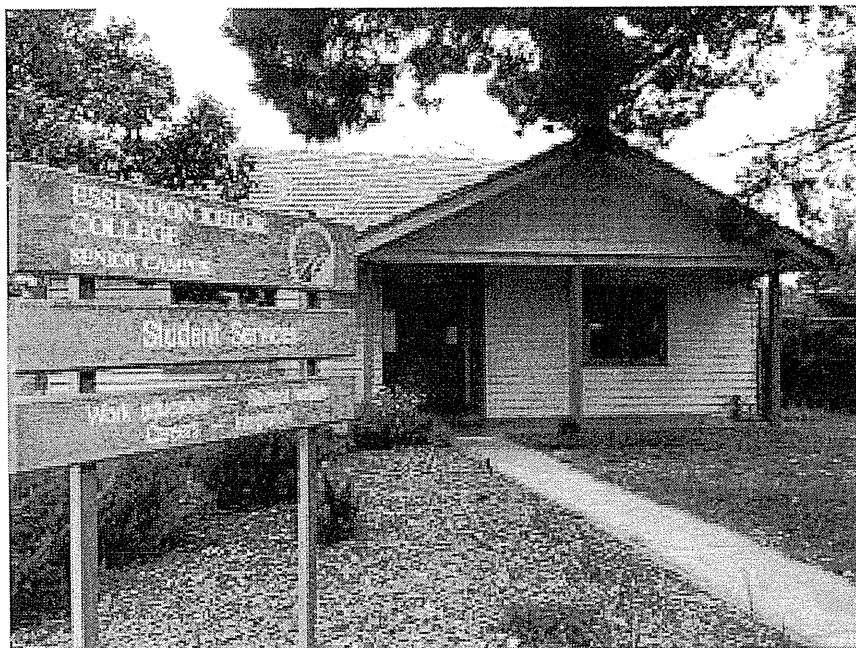
- If 50% or above is achieved, for school based assessment tasks the teacher awards the original percentage score
- If a student achieves below 50% they are supported through the redemption process to demonstrate the outcome under the same assessment conditions. The original numerical score is awarded.
- If a student does not achieve 50% on the redemption task, the teacher awards an At Risk for the assessment category, completes the Student at Risk section of the Satisfactory Completion Policy Form and submits this form to the Coordinator.
- Further action will involve the student to demonstrate the outcome.
- The awarding of satisfactory completion for Subjects is based on a decision that the student has demonstrated achievement of the set of CATS specified for the Subject. This decision will be based on the teacher's assessment of the student's overall performance on assessment tasks designated for the Subject.

Redemption will be used by teachers for students to catch up on missed work.

Shops in Buckley Street

The shops opposite the school in Buckley Street are not to be used during the normal school day. Breaches will be dealt with by Campus Coordinator and may result in suspension. **You are not to go to the shops during Recess or Lunchtime, you may before school or after school.**

STUDENT SERVICES



Student Services Centre

McCracken St. Essendon

OPEN ALL HOURS

NO NEED TO MAKE AN APPOINTMENT

STUDENT SERVICES

VISIT US TO:

- Identify your career using:
 - Course link
 - Job outlook
- Investigate Traineeships & apprenticeships.
- Organize a work placement or work experience
- Investigate University & TAFE courses using:
 - Tertiary handbooks
 - VICTER guides
- Develop a resume or job application

STUDENT WELFARE

- **COUNSELLING**
Personal, Family, Relationships
- **FINANCES**
Youth Allowance
Financial advice and assistance
School books and uniform
School fees, subject levies, camps and excursions.
- **HOUSING**
Issues related to independent living
Budgeting, rent, food
Crisis accommodation
- **STUDY**
Motivation, Study and organisational skills, Personal management, stress and relaxation.

STUDENT LEADERSHIP TEAM

HAVE YOUR SAY!!

The student leadership team is the voice of the students on Campus. This team consists of students who have been elected to the positions of School Captains, Vice school captains, Sports Captain and international school captains. However, other interested students can become involved by attending the lunchtime meetings and helping organize events that they are interested in.

- The Student Leadership Team's purpose is to attend to the issues raised by you in an effort to ensure a safe, healthy and pleasant environment offered by a Senior Campus.

In recent years the following events have been organized:

- Student facilities (seats, covered areas, etc.)
- Fund-raising
- Lunch time sports competitions
- Casual Dress Days
- Year 12 Formal and jackets
- Public addresses at Valedictory Evening, Expo, Presentation Night and assemblies.

We need **your** involvement. You can choose between a position on our team or just choose to be part of a project.

IF YOU ARE INTERESTED , OR JUST CURIOUS PLEASE COME ALONG TO OUR FIRST LUNCH TIME MEETING NEXT YEAR.

2019 Presentation Ball

The 2019 Essendon Keilor College Presentation Ball, it's the glitz and glamour night of the school year.

When: Late Term 2 **Where:** L'Unica on Parkville

All students are able to be a part of this fantastic event. Partners **must** be current students from EKC. Year 10, 11 & 12 students are able to participate.

A meeting will be held during the first week of term 1 to inform students about details, payments and forms will also be given out (payments will need to be paid early term1).

Approximate Payments for Participants

1. \$250 for each participant (\$500 per couple). This includes dance lessons, tickets, gloves, flowers and a dvd for each participant.
2. \$150 suit hire payment for the male participant.



EXPRESSION OF INTEREST- 2019 *Essendon Keilor College* *Presentation Ball*

Student name: _____

Year level: _____ Mobile number: _____

Contact: Mrs Coutts, Ms De Amici or Mr Bennett for more details.



Essendon Keilor College

Essendon Keilor College

Essendon Campus
Buckley Street, Essendon
Phone 8331 0100

College Principal: Mr David Adamson
Campus Principal: Ms Lisa Nugent



TRIP TO ITALY 2019 EXPRESSION OF INTEREST

In order to plan for the 2019 Italy Trip, we provide below a summary concerning the proposed tour and request you indicate your interest to participate by completing the **Expression of Interest Form** overleaf.

Proposed Tour Details

Dates: October, 2019 [final dates to be announced]. We are considering leaving during the shoulder peak season of early October in order to take advantage of the lower cost.

Cost: Approximately \$6,000-6,500 depending on the itinerary chosen, the number of students attending. The price includes international and domestic travel, meals, travel insurance, guided tours and classes in glass-making, mask-making and Italian cooking.

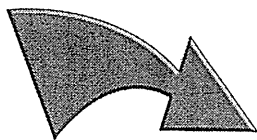
Procedure

Parents who are considering sending their child on the Italy Tour in 2019 should:
Complete the **Expression of Interest** form below and have their child return it to:

- **East Keilor Campus:** General Office or Ms Adele di Virgilio or Ms Rosalie Marinov
- **Essendon Campus:** Annamaria De Amicis or Mr Mark McInerney

Itinerary

The proposed itinerary will cover Rome, Pompeii, Sorrento, Florence, and Venice for 14-16 days.



Eligibility

- Those who are studying Italian in Years 9 to 12 in 2019
- Other interested students thereafter.

Contact Details:

Do not hesitate to contact me should you require further information

Annamaria DeAmicis

VCE Campus

deamicis.anna.m@edumail.vic.gov.au

93191323



Japan Tour: December 2019

The 2019 Japan Tour is open to **ALL students who will be in Years 8 to 12 in 2019**, whether studying Japanese or not. The tour will highlight both modern and ancient Japan, with visits to a festival, an earthquake simulation centre, Akihabara electric town and Disneyland. We will visit our Sister School and stay in both modern hotels and traditional inns.

See www.ekcjapantour.com for more details. You can download a sample itinerary and an application form.

To register your interest or get more information, see your Japanese teacher, email Richard Myddleton at myddleton.richard.j@edumail.vic.gov.au or call 9319 1349.



PLEASE RETURN THE FORM BELOW TO CAMPUS GENERAL OFFICE or YOUR
CHILD'S ITALIAN TEACHER

EKC Italy Tour 2019: Parent/Guardian Expression of Interest

I am realistically considering sending my child on the *Italy Tour in 2019*.

Child's Name: _____ Class: _____ Campus: _____

Parent Name: _____

Parent signature: _____ Date: _____

Email: _____

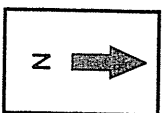
Home Phone Number: _____

Parent mobile number: Name _____ Number: _____

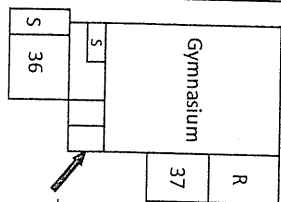


Essendon Campus

THOMPSON STREET

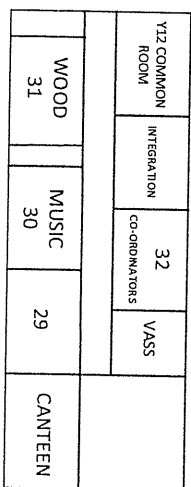
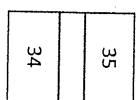


Heritage Listed
Shed



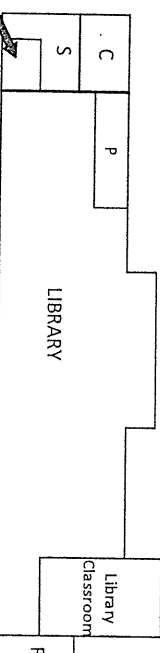
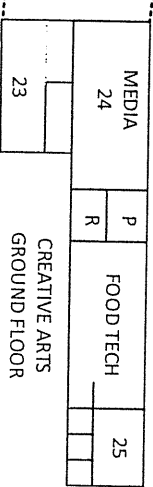
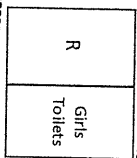
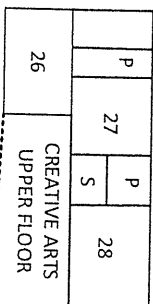
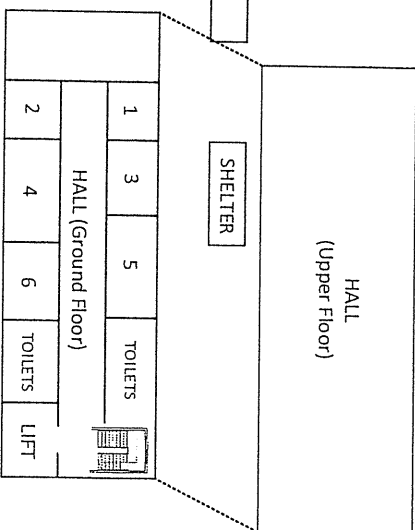
TOILETS

Boys Toilets



SHELTER

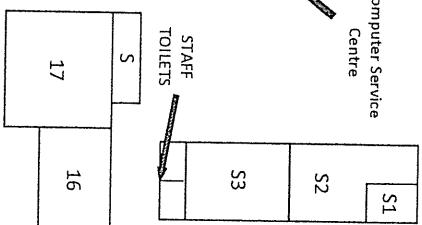
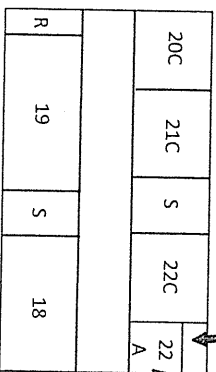
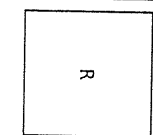
SHELTER



PHOTOCOPY
ROOM

S=Staff Office
P=Computer Pod
C=Computer Lab
R=Storeroom

ABERDEEN STREET



LYCEUM CLUB

OFFICE

PRINCIPAL

MCCRACKEN STREET

BUCKLEY STREET

