

## Essendon Keilor College

### SMOKE-FREE COLLEGE POLICY



Essendon Keilor College

The aim of this policy is to develop a Smoke Free College.

On 1 July 2009 the Minister for Education exercised the power under the *Education and Training Reform Act 2006* to prohibit smoking in all government schools. Schools must enforce the ban to prohibit smoking on school premises. The smoking ban applies to:

- Anyone present on school premises during and after school hours including students, teachers, contractors, parents/guardians or the wider community, such as sporting groups.

Research has shown that social situations **can exert a powerful influence on people's decisions to smoke**, with several studies finding that young people smoke more in social settings. **Smoking at school exposes young people to other people's smoke, offers of cigarettes and observation of other smokers.** Prohibiting smoking will reinforce to young people that smoking in social situations is not a normal activity. **Short-term exposure can cause 'irritant' effects on the eyes, nose, throat and airways.**

**Students must not smoke on school property. Students must not smoke when they are in school uniform in public areas.**

Essendon Keilor College has established the following procedures to be followed in incidents of student smoking:

<b>First Incident</b>	
<b>Action</b>	<b>Person Responsible</b>
- Report incident to Year Level Coordinator	Staff member witnessing incident (fill out compass report for documentation)
- Complete a Risk Reduction contract outlining the consequences if smoking continues at school Notify parents/guardians by phone or letter	Year Level Coordinator
- Refer student to Student Welfare Coordinator, who will arrange a student appointment with the School Nurse	Year Level Coordinator/Student Welfare Coordinator
- Establish level of dependency and educate student about health risks	School Nurse Educator
<b>Second and Further Incidents</b>	
- Inform parents by phone or letter. Request meeting if three or more incidents reported. Inform Student Welfare Coordinator	Year Level Coordinator
- Outline steps already taken (as per 1 <sup>st</sup> incident process)	Year Level Coordinator
- Implement disciplinary consequences if contract has been broken	Year Level Coordinator
- Provide support counselling	Youth Worker/ School Nurse

#### **Disciplinary Consequences:**

This policy is designed to assist students to overcome their smoking dependence. However, breaking College rules and policies must have consequences. The following consequences will apply in instances where the Student Smoking Incidents Policy has been broken.

Parents will always be informed after second and each incident.

A contract will be developed at the time of the first incident.

Second or further incidents will be subject to an increasing scale of disciplinary actions, including:

- Detentions
- Loss of access to College grounds during lunch and/or recess,
- Culminating in internal/external suspension for repeated breaches.

**Endorsed by College Council February 14<sup>th</sup> 2019**