

# ESSENDON KEILOR COLLEGE

## Education Items for Students to own

Please refer to the Booklist for textbooks and items the school recommends you purchase from Campion for your child to individually own and use.

**The following item and amounts in RED are listed on the booklist. If you have paid these through Campion, you are not required to pay these areas. These are listed for any parent as an opportunity to pay these on COMPASS if they haven't previously done so.**

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>YEAR 8</b>	
<b>Year 8 Subject specific contributions</b> – materials, consumables, resources & equipment for all subjects at each year level – Shared classroom stationery, learning materials, practical materials, and activities. (subject specific breakdown available on Booklist)	\$290 Booklist Item
<b>Student Printing Credit</b>	\$25 Booklist Item
<b>Provision and upkeep of ICT devices, consumables, system support and including communication tools - COMPASS</b>	\$20 Booklist Item
<b>Student ID Card</b>	\$7 Booklist Item
<b>Whole school events:</b> College Athletics Carnivals fee for entry and transport	\$20 Booklist Item
<b>SUB-TOTAL</b>	<b>\$362</b>
Other Contributions - for non-curriculum items and activities	Amount
School Sports Victoria Membership	\$20 Booklist Item
School wellbeing programs and services	\$35 Booklist Item
Student and Parent Communication platform – COMPASS	\$35 Booklist Item
First Aid equipment – upkeep, maintenance and replacement	\$30 Booklist Item
Locker provision and maintenance	\$30 Booklist Item
Student 24-hour Accident Insurance	\$15 Booklist Item
<b>SUB-TOTAL</b>	<b>\$165</b>
General Contribution – to support grounds enhancement and environment. <b>Suggested \$25/\$50/\$100</b>	\$ COMPASS Item
Additional Equipment Purchase – to support the upgrade of school equipment. <b>Suggested \$25/\$50/\$100</b>	\$ COMPASS It
Tax deductible contributions	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. <b>Suggested \$25/\$50/\$100</b>	\$ COMPASS Item
<b>Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. <b>Suggested \$25/\$50/\$100</b>	\$ COMPASS Item
<b>Total Amount</b>	\$

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## Extra-Curricular Items and Activities

Essendon Keilor College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by Friday 21<sup>st</sup> February 2025.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Supporting the following initiatives: Art Show, School Production, City Centre Program, Sporting Programs, Presentation Evening, Student Leadership, Library Resources Year 12 Valedictory Evening, VCE Exam Revision Guide and develop our STEM program.	\$30.00 COMPASS Item	
<b>SUB-TOTAL</b>	<b>\$30</b>	
Optional camps as scheduled throughout 2025. The cost of these camps will be advised throughout the year via COMPASS	To be advised	
Extra – curricular excursions – as scheduled throughout 2025. The cost of these excursions will be advised throughout the year via COMPASS	To be advised	
<b>Basketball Academy Program</b> – Coaching and equipment fees Available to Year 7 – 9 <i>Fee is per semester</i>	\$300.00	
<b>Netball Academy Program</b> – Coaching and equipment fees Available to Year 7 – 9 <i>Fee is for 3 terms</i>	\$250.00	
<b>Year 7 to 9 Football Academy Program</b> – Equipment and fees Available to Year 7 – 9 <i>Fee is per semester</i>	\$100.00	
<b>Instrumental Music Program</b> – the college offers an optional Instrumental Music Program. Fees must be paid in full for each term no later than the third week of term (\$80 per Term)	\$320.00	
<b>Total Extra-curricular Items and Activities</b>		\$

## Financial Support for Families

Essendon Keilor College understands that some families may experience financial difficulty and offers a range of support options, including:

- Various alternative payment options are available.
- Access to Camps, Sports, and Excursions Fund (CSEF) to assist eligible families to cover the costs of school trips, camps, and sporting activities.
- Access to State Schools Relief support via the Student Welfare Coordinator to assist with clothing/uniforms.
- Welfare and support agencies that have established partnership arrangements with schools to provide further assistance to students and their families.
- Contacting the Student Welfare Coordinator/Campus Principal at your campus to arrange an appointment to discuss alternate payment arrangements or further assistance.

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For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

## Campus Principals

Essendon Campus – Sally Stevens – 9319 1300 – [Sally.Stevens@education.vic.gov.au](mailto:Sally.Stevens@education.vic.gov.au)

East Keilor Campus – Lauren Gaylard – 8331 0100 – [Lauren.Gaylard@education.vic.gov.au](mailto:Lauren.Gaylard@education.vic.gov.au)

Niddrie Campus – Lauren Gaylard – 9375 8400 – [Lauren.Gaylard@education.vic.gov.au](mailto:Lauren.Gaylard@education.vic.gov.au)

## Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

## Payment Methods

Parent contributions towards the requested curricular contributions is essential to maintain the quality of education that we provide at Essendon Keilor College. Parents are strongly encouraged to contribute through Campion Booklist and Compass.

1. In **person** at the campus office by Credit Card or EFTPOS
2. By **BPAY** – refer to a Family Statement available from your Campus office for unique biller code and reference number. (Please forward an email to [essendon.keilor.co@education.vic.gov.au](mailto:essendon.keilor.co@education.vic.gov.au) informing amount and invoice paid)
3. By **phone** – please ring your Campus Office with Credit Card details.
4. Via **COMPASS Payments** – in 2025, preferably by 21<sup>st</sup> February 2025.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.